UNITED ARAB EMIRATES MINISTRY OF ENERGY & INFRASTRUCTURE



User Manual

Approval of import hazardous and restricted petroleum materials

V 1.1 2025

- 1. Open MOEI website: https://www.moei.gov.ae
- From the home page, go to "Services", choose the category "Petroleum Products Trading".
 Then select " Approval of import hazardous and restricted petroleum materials"
- 3. you can view the service Info by clicking on "Srevice Name" or start the service immediately by clicking on "Start Service"

		Q Search in website
	l Home Services v Media Center v Knowledge Center v Digital Participation v Open Data About Ministry v Ask Mo	EI 🔍 🛣 🌐
	Our services are at your fingertips Image: Construction of the service of the se	an ere tore :: play
	Services	Check Request Status
Chat with Us	Most used services All Services My Favourites Zayed Housing Program Land Transport Maritime Transport Infrastructure Geological Search by a service keyword Q	Inquiry Petroleum Products Trading

 Ministry of Energy and Infrastructure
 Petroleum Products Trading

 Services
 Check Request Status

Search by a ser	Qţ			•		
Rregistration in the petroleum products		Approval of imp hazardous and.				
This service enables companies and licensed transportation to be registered to t		The service aims to grant co prior approval for importing I				
Start Service \rightarrow		Start Service \rightarrow	Д			

4. Then it will redirect you to the Login page, you can login by using UAE PASS.

Sign in to your account
Sign in with UAE PASS
A single trusted digital identity for all citizens, residents and visitors.
For more information please check the user manual from Here

5. Fill the application Information and choose "Storage locationvia Google Maps

Approval to in	nport hazardous and restricted petroleum mate	rials				
•	Importer info					
۲	Name of the entity/company \star					
•	Please enter the name of the entity/company					
	License Number *					
	License Number					
	End User Name *					
	Shipment info					
	Type of petroleum material *	HS Code *				
	Type of petroleum material					
	Shipment quantity *					
	Shipment Wieght *	Tons / KG *				
	Shipment Wieght *	Tons / KG * Please Select	•			
ountry of Origin * Please Select	Shipment Wieght *		•			
Country of Origin * Please Select			•			
Please Select						
Please Select eference Number Reference Number			•			
Please Select eference Number Reference Number urposes of using th	*		•			
Please Select eference Number Reference Number urposes of using th Purposes of using th						
Please Select eference Number Reference Number urposes of using th Purposes of using th	* re petroleum material *					
Please Select eference Number Reference Number urposes of using th Purposes of using th						
Please Select eference Number Reference Number urposes of using th Purposes of using ti he entity's need for						
Please Select eference Number Reference Number urposes of using th Purposes of using th						
Please Select eference Number Reference Number urposes of using th Purposes of using ti he entity's need for ort Type *						

Storage location with coordinates



6. Upload the needed documents.

Attachments	
Trade license of the importing company (specifying the activities) *	
Select or drag and drop files here (jpgjpeg,png,bmp,gif,pdf) extensions are allowed with maximum 1 file(s) and up to 1 MB of size.	
Certificate of analysis *	
Select or drag and drop files here (jpgjpeg,png,bmp,gif,pdf) extensions are allowed with maximum 1 file(s) and up to 1 MB of size.	
Safety Data Sheet (also, it's mandatory to provide it with the truck driver) *	
Select or drag and drop files here (jpgjpeg,png,bmp,gif,pdf) extensions are allowed with maximum 1 file(s) and up to 1 MB of size.	₽ €
Picture of the initial purchase invoices from the importing country or quote invoice *	
Select or drag and drop files here (jpgjpeg,png,bmp,gif,pdf) extensions are allowed with maximum 1 file(s) and up to 1 MB of size.	
Bill Of Lading *	
Select or drag and drop files here (jpg.jpeg.png.bmp.gif.pdf) extensions are allowed with maximum 1 file(s) and up to 1 MB of size.	

Certificate of origin from the exporting country $\,\star\,$

Select or drag and drop files here (jpgjpeg,png,bmp,gif,pdf) extensions are allowed with maximum 1 file(s) and up to 1 MB of size.	Ð
copies of any contracts with companies inside the country \star	
Select or drag and drop files here (jpg,jpeg,png,bmp,gif,pdf) extensions are allowed with maximum 1 file(s) and up to 1 MB of size.	Ð
Certificate of truck conformity to technical requirements *	
Select or drag and drop files here (jpg,jpeg,png,bmp,gif,pdf) extensions are allowed with maximum 1 file(s) and up to 1 MB of size.	Ð
Pertificate of fulfilling the technical requirements of the storage $ \star $	
Select or drag and drop files here (jpg,jpeg,png,bmp,gif,pdf) extensions are allowed with maximum 1 file(s) and up to 1 MB of size.	Ð
rade license of the exporting company (specifying the activities) \star	
Select or drag and drop files here (jpg,jpeg,png,bmp,gif,pdf) extensions are allowed with maximum 1 file(s) and up to 1 MB of size.	
rade license of the end user (specifying the activities) *	
Select or drag and drop files here	

7. Submit the request by click on "Submit".

- 8. The request will be reviewed by the concerned department. If approved, the required certificate will be automatically sent to you via email. If the request is returned, it will be modified by the customer and sent again. If the request is unrestricted, the required certificate will be automatically sent to you via email.
- 9. Through the website, please click on 'My Requests,' where you can search and filter by request status, request date, reference number, or service name. Then select the 'View Certificate' icon."

Dashboard	Test User V
E Mu Applications	
My Applications	
Services by Category	Service
Maritime Transport Services	✓ Please Select ✓
My Company	Company PRO
Please Select	✓ Please Select ✓
Application Status	
Please Select	✓
Keyword (Reference Number)	
Use Date Range	
Search Reset Filters	

